



# OLEN RENTAL APPLICATION

## Credit & Criminal History

Please complete all of the information requested below using blue or black ink pen. Incomplete information will delay the processing of your application: PLEASE PRINT CLEARLY.

The following must be completed in its entirety and verified prior to permitting occupancy.

APPLICANT		
Print Full Name	Date of birth	Social Security Number
Name of Spouse	Spouse date of birth	Spouse Social Security Number

RESIDENCE			
Present address (Number, Street, City, State, Zip)	Present Phone Number	How long	
To whom do you make payment? (Name, Address, City, State, & Phone Number)	Monthly Payment \$	<input type="checkbox"/> Rent <input type="checkbox"/> Own <input type="checkbox"/> Other	
Previous address (Number, Street, City, State, Zip)	<input type="checkbox"/> Rent <input type="checkbox"/> Own <input type="checkbox"/> Other	How long	Landlord Name, Address, & Phone Number
Names & ages of others residing with you:			

EMPLOYMENT				
Employer (If self employed, name of business)	Phone Number	Type of Business	Position	How long
Business address (Number, Street, City, State, Zip)	Supervisor	Phone Number	Income __ Mo. __ Yr. \$	
Other Income __ Mo. __ Yr. \$	Source	Previous Employer	How long	
Spouse Employed by (Name and Address)	Position	How long	Income __ Mo. __ Yr. \$	

FINANCIAL			
Bank Name - Checking	Account Number	Bank Name - Savings	Account Number
Have you or your spouse ever filed bankruptcy? <input type="checkbox"/> Yes <input type="checkbox"/> No What Year : _____ County and State where filed: _____			
Has the bankruptcy been discharged? <input type="checkbox"/> Yes <input type="checkbox"/> No What Year: _____ County and State where filed: _____			
Have you ever had any suits, liens, judgments or repossessions? <input type="checkbox"/> Yes <input type="checkbox"/> No What Year: _____ County and State: _____			
Have you ever been evicted? <input type="checkbox"/> Yes <input type="checkbox"/> No What Year: _____ County and State: _____			

RECENT CREDIT INFORMATION		
Name of company and address	Account Number	Type of account
Name of company and address	Account Number	Type of account
Name of company and address	Account Number	Type of account

PERSONAL
In case of Emergency, please notify: (Name, Address, and Phone Number)

REFERENCES		
Name	Address	Phone Number
Name	Address	Phone Number

**PARKING OF RECREATION VEHICLES, BOATS, OR TRAILERS IS PROHIBITED**

How many cars do you own? _____	Driver's License#: _____	Date of Birth: _____
	Driver's License#: _____	Date of Birth: _____
#1 License Plate Number: _____	Make & Year of Car: _____	
#2 License Plate Number: _____	Make & Year of Car: _____	

Do you own a pet? <input type="checkbox"/> Yes <input type="checkbox"/> No	Type(s): _____	Weight(s): _____	How many? _____
Do you own a waterbed? <input type="checkbox"/> Yes <input type="checkbox"/> No	Insurance Carrier, waterbed: _____		

This application is made for the purpose of procuring rental of the herein described premises and for the credit and criminal clearance.

Applicant represents that all of the above information is true and complete and authorizes the verification of same. Applicant authorizes Lessor/Owner or its agent to conduct background checks on applicant including but not limited to credit bureau reports, rental history reports, employment history reports, and criminal history and conviction reports. Applicant understands that false information given herein may constitute grounds for rejection of this application and/or forfeiture of any deposits.

I/we hereby agree to release and hold harmless **Olen Residential Realty Corp.**, its affiliates, subsidiaries, agents and employees from any and all liabilities, legal proceedings and costs including attorneys fees arising out of either the verification of the information contained on this application form or the release of this information to other parties. I/we also agree to release from all liability any landlord or former landlord or credit grantor that may supply information to verify credit history.

All of the above data and information set forth herein including, but not limited to, the statement of assets and income is warranted to be true and accurate and to fully and correctly state the financial condition as of the date of this application. I/we also covenant and agree to notify Lessor/Owner of any changes in the status of any of the aforementioned items during tenancy. I/we further understand all information on my application is true and correct and that any false information or statement is grounds for denial of rental or basis for eviction if I am a tenant.

**THE FOLLOWING PARAGRAPH IS TO BE COMPLETED BY LESSOR/OWNER:**

Subject to approval of the application to rent Apt. No. \_\_\_\_\_ located at \_\_\_\_\_ and to vacate thereof by any present occupants, the undersigned hereby accepts from APPLICANT the sum of \$ \_\_\_\_\_ as a fee on the unit of said premises for occupancy by \_\_\_\_\_ adults and \_\_\_\_\_ children only, beginning \_\_\_\_\_ at the rental of \$ \_\_\_\_\_ per month, payable monthly in advance on or before the 1<sup>st</sup> of each month. Such tenancy shall be subject to all the covenants contained in the Lease Agreement which Applicant agrees to execute on demand. If such application is rejected, or if possession of said premises cannot be delivered to Applicant on the date specified, the sum so paid shall be returned to Applicant and Applicant shall not acquire any right in or to said premises by reason hereof.

The administration fee of \$ \_\_\_\_\_ is nonrefundable if application is canceled by Applicant.

**I fully understand that if my application is denied, it will take up to 30 days to receive my refund (less application fee). I fully understand that refund will be mailed to the address provided.**

\_\_\_\_\_  
Initials

Applicant(s) has read and understands above statement and to the best of his/her knowledge states that all facts are true and correct. It is further understood that a credit report, criminal report and complete verification will be issued by an independent agent. Any false information may constitute grounds for rejection and/or forfeiture of deposits.

**Accept and agree to:**

Applicant: \_\_\_\_\_ Date \_\_\_\_\_

Spouse: \_\_\_\_\_ Date \_\_\_\_\_

Agent: \_\_\_\_\_ Date \_\_\_\_\_